



# EUCOPE

European Confederation of  
Pharmaceutical Entrepreneurs AISBL

25 January 2021

## Policy Officer - EUCOPE

**Starting date:** As soon as possible

**Place of employment:** EUCOPE, Brussels, Belgium

The European Confederation of Pharmaceutical Entrepreneurs (EUCOPE) is Europe's trade body for small to medium-sized innovative companies working in the field of pharmaceuticals and medical technologies.

Based in Brussels, EUCOPE is the voice of more than 900 research-oriented innovative companies and national associations towards the EU institutions and Member States.

EUCOPE is looking to recruit a talented person with a sound knowledge of the EU institutions, its processes and policies.

### About you

You are educated to degree level in a relevant field and have gathered first public affairs experiences, preferably from working in or around the EU institutions, not-for-profit or private sector, and have an excellent knowledge of the EU, its policies and processes. A first experience in the life sciences sector would be an advantage.

Fluent in English, you have the ability to think out of the box and provide effective yet creative solutions. Interested in healthcare-related issues, you see the added value of medical innovation and of industry.

### Your mission

The policy officer will support and complement the current work of the EUCOPE team. Your principal activities will consist of the following:

#### Public affairs / advocacy

- Coordinate external activities of the association
- Support in the organisation of internal and external events and meetings
- Provide support to the public affairs team:
  - Press and policy-monitoring of health-related legislative developments
  - Drafting reports of internal and stakeholder meetings
  - Ad-hoc support in stakeholder engagement

### Your personal qualities

- Excellent communication and presentation skills



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- Keen interest in EU political and policy affairs
- Entrepreneurial and willing to take initiatives
- Action-oriented and responsible
- Strong analytical and summarising skills
- Proven organisational skills

## EMPLOYMENT CONDITIONS & REMUNERATION

### Employment conditions & remuneration

This is a full-time position, to start as soon as possible, for an initial duration of 12 months. The officer will be based in Brussels.

Competitive remuneration package and benefits.

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### Are you interested?

Please send your application (curriculum vitae + 1-page letter of motivation) **by 15 February** to the EUCOPE Secretariat ([office@eucope.org](mailto:office@eucope.org)).

Due to the high amounts of application, please be informed that we can only respond to successful applicants.